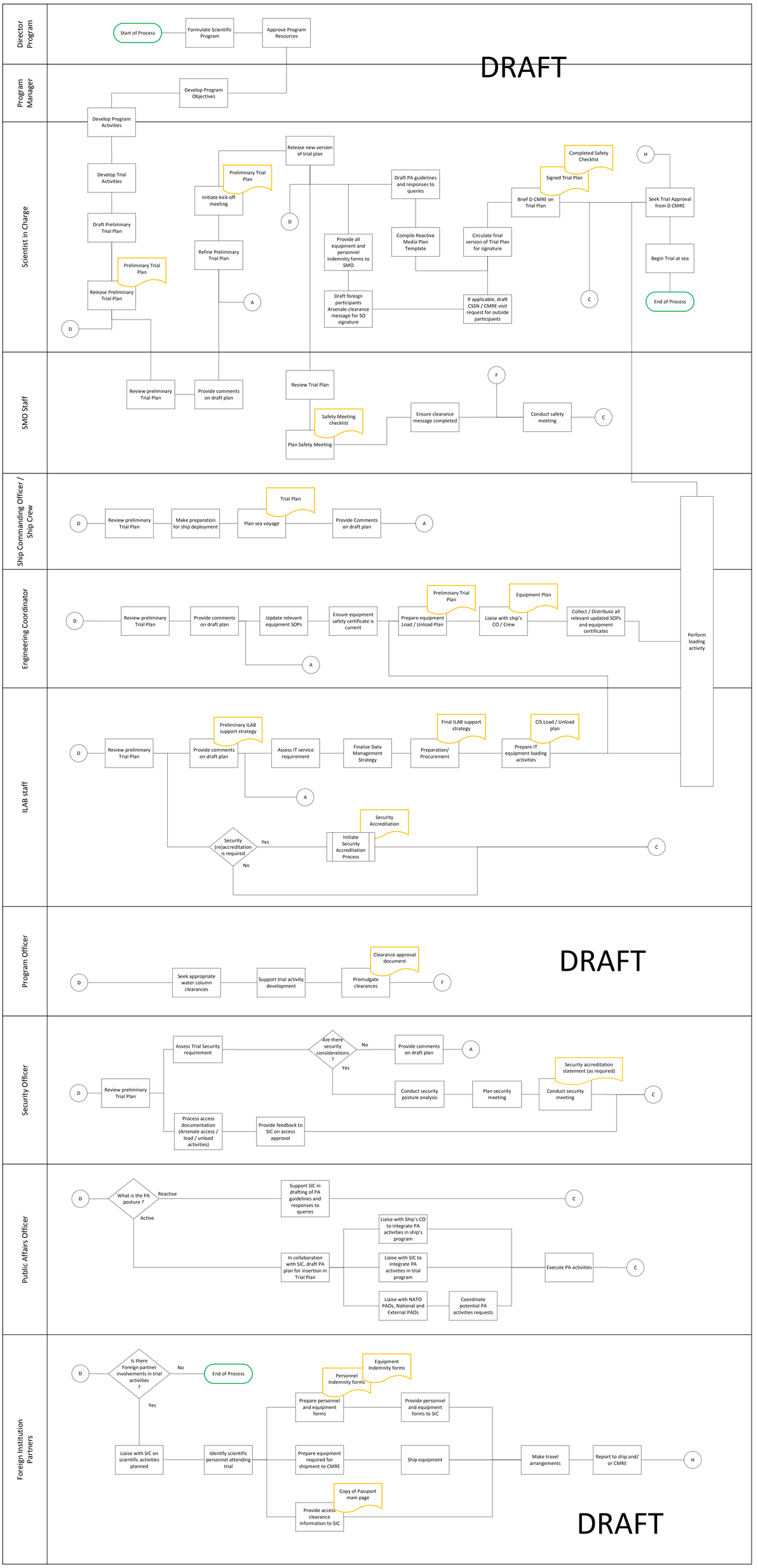
Director Program
Program Manager
Scientist in Charge
SMO Staff
Ship Commanding Officer / Ship Crew
Engineering Coordinator
ILAB staff
Program Officer
Security Officer
Public Affairs Officer
Foreign Institution Partners
DRAFT
Start of Process
Formulate Scientific Program
Approve Program Resources
Develop Program Objectives
Develop Program Activities
Develop Trial Activities
Draft Preliminary Trial Plan
Preliminary Trial Plan
Release Preliminary Trial Plan
Initiate kick-off meeting
Preliminary Trial Plan
Refine Preliminary Trial Plan
Release new version of trial plan
Draft PA guidelines and responses to queries
Provide all equipment and personnel indemnity forms to SMO
Draft foreign participants Arsenale clearance message for SO signature
Compile Reactive Media Plan Template
Circulate final version of Trial Plan for signature
If applicable, draft CSSN / CMRE visit request for outside participants
Brief D CMRE on Trial Plan
Signed Trial Plan
Completed Safety Checklist
Seek Trial Approval from D CMRE
Begin Trial at sea
End of Process
Review preliminary Trial Plan
Provide comments on draft plan
Review Trial Plan
Safety Meeting checklist
Plan Safety Meeting
Ensure clearance message completed
Conduct safety meeting
Review preliminary Trial Plan
Make preparation for ship deployment
Plan sea voyage
Trial Plan
Provide Comments on draft plan
Perform loading activity
Review preliminary Trial Plan
Provide comments on draft plan
Update relevant equipment SOPs
Ensure equipment safety certificate is current
Prepare equipment Load / Unload Plan
Preliminary Trial Plan
Liaise with ship's CO / Crew
Equipment Plan
Collect / Distribute all relevant updated SOPs and equipment certificates
Review preliminary Trial Plan
Provide comments on draft plan
Preliminary ILAB support strategy
Assess IT service requirement
Finalize Data Management Strategy
Preparation/ Procurement
Final ILAB support strategy
Prepare IT equipment loading activities
CIS Load / Unload plan
Security (re)accreditation is required
Yes
No
Initiate Security Accreditation Process
Security Accreditation
Seek appropriate water column clearances
Support trial activity development
Promulgate clearances
Clearance approval document
Assess Trial Security requirement
Are there security considerations ?
No
Yes
Provide comments on draft plan
Review preliminary Trial Plan
Conduct security posture analysis
Plan security meeting
Conduct security meeting
Security accreditation statement (as required)
Process access documentation (Arsenale access / load / unload activities)
Provide feedback to SIC on access approval
What is the PA posture ?
Reactive
Active
Support SIC in drafting of PA guidelines and responses to queries
In collaboration with SIC, draft PA plan for insertion in Trial Plan
Liaise with Ship's CO to integrate PA activities in ship's program
Liaise with SIC to integrate PA activities in trial program
Liaise with NATO PAOs, National and External PAOs
Coordinate potential PA activities requests
Execute PA activities
Is there Foreign partner involvements in trial activities ?
No
Yes
End of Process
Liaise with SIC on scientific activities planned
Identify scientific personnel attending trial
Prepare personnel and equipment forms
Personnel Indemnity forms
Provide personnel and equipment forms to SIC
Equipment Indemnity forms
Prepare equipment required for shipment to CMRE
Ship equipment
Make travel arrangements
Report to ship and/ or CMRE
Provide access clearance information to SIC
Copy of Passport main page
DRAFT